

*These minutes were approved by the board*

**Minutes of the Meeting of the  
Nebraska Center for Nursing  
Thursday, February 23, 2012**

Gold's Building, Room 534  
1050 N Street  
Lincoln, NE 68508

**A. Call to Order and Roll Call**

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The meeting of the Nebraska Center for Nursing was called to order by Pam List, Chairperson at 9:35 a.m., February 23, 2012 at the Gold's Building, Room 534, 1050 N Street, Lincoln, Nebraska. List announced the location of an available copy of the Open Meetings Act.

**Roll Call**

The following members were present:

Pamela List, Chairperson  
Jeanette Goodwin (left at 11:00 a.m.)  
Nolan Gurnsey (arrived at 9:40 a.m. and left at 1:45 p.m.)  
Diane Hoffman (left at 1:45 p.m.)  
Trish Lenz  
Steve Pitkin  
Brendon Polt (by telephone from 10:20 to 10:30)  
Linda Stones (left at 2:10 p.m.)  
Mary Wendl

The following members were absent:

Kathy Campbell  
Alice Kindschuh  
Aubray Orduna  
Terrie Spohn  
Kelli Stott  
Carol Sukup

Also present were the following from DHHS, Division of Public Health, Licensure Unit, Office of Nursing and Nursing Support: Karen Bowen, RN, Office Administrator, Sheila Exstrom, RN, Nursing Education Consultant, and Juan Ramirez, Research Assistant.

There was a quorum present from 10:20 to 10:30. The agenda was arranged so that items needing action were presented at that time. The remainder of the meeting was discussion of the agenda items.

## **B. Review of Agenda**

Trish Lenz moved and Diane Hoffman seconded that the agenda be approved as printed. Motion carried.

## **C. Approval of the Minutes**

Steve Pitkin moved and Linda Stones seconded that the October 27, 2011 and the December 15, 2011 minutes be approved as printed. Motion carried by unanimous vote.

## **D. Election of Officers**

There were no prior nominations for chair; Nolan Gurnsey was nominated for vice chair and Mary Wendl for secretary. After discussion, Linda Stones agreed to have her name placed in nomination for chair.

Trish Lenz moved and Diane Hoffman moved that the ballot be accepted as above. Motion carried.

Steve Pitkin moved and Jeanette Goodwin seconded that Linda Stones for Chair, Nolan Gurnsey for Vice Chair, and Mary Wendl for Secretary are elected by acclamation. Motion carried.

## **E. Center for Nursing Foundation**

Sheila Exstrom reported that the Center for Nursing Foundation has received their tax exemption from the IRS (Internal Revenue Service) and that the exemption is retroactive to the date of the Foundation's Incorporation, September 13, 2010 meaning that any contributions received by the Foundation since that date are considered tax deductible.

Sheila also explained that the IRS had required a change to the bylaws so that the Foundation Board is appointed by the Center for Nursing from suggested names from the organizations represented on the board. Another bylaw change was to have staggering three year terms with each appointment (other than those from the Center for Nursing) being limited to two terms.

Diane Hoffman moved and Mary Wendl seconded that the bylaws change of the Center for Nursing Foundation be approved. Motion carried.

Steve Pitkin moved and Linda Stone seconded that the following appointments be made to the Center for Nursing Foundation:

- Linda Lazure—Nebraska Nurses Association—1 year—end December 2012
- Anthony LaRiche—Nebraska Board of Nursing—3 year—end December 2014
- Linda Hruza—Licensed Practical Nurse Association of Nebraska—1 year—end December 2012
- Nancy Pares—Nebraska Assembly of Nursing Deans and Directors—2 year—end December 2013
- Kermit Moore—Nebraska Organization of Nurse Leaders—3 year—end December 2014
- Connie Wagner—Nebraska Health Care Association—2 year—end December 2013
- Monica Seeland—Nebraska Hospital Association—3 year—end December 2014
- Nolan Gurnsey—Nebraska Center for Nursing—indefinite term
- Mary Wendl—Nebraska Center for Nursing—indefinite term
- Alice Kindschuh—Nebraska Center for Nursing—indefinite term

Motion carried.

Linda Stones moved and Nolan Gurnsey seconded that the Secretary of the Center for Nursing send thank you notes to the Nebraska Hospital Association and the Baird Holm attorneys at law for their assistance including monetary assistance in the establishment of the Nebraska Center for Nursing Foundation.

#### **F. Foundation Report**

Linda Lazure joined the board meeting to report on the activities of the Center for Nursing Foundation. She reported on the IRS tax exemption status that was recently received. She reported that the Foundation is asking for the Center to submit some “bigger” items for the Foundation to use for fund raising. She offered some suggestions for the center board to consider and discuss.

#### **G. Nebraska Action Committee Report**

Vicki Vinton and Linda Lazure joined the board meeting. Vicky introduced herself as the newly hired director of the Nebraska Action Committee. She is located at the Omaha Visiting Nurses Association address and she shared her e-mail address and telephone number and her contact information. She presented an update on the activities of the NAC explaining that the overseeing committee as well as the practice and education work groups has been meeting. She commented that a major activity will be to obtain funding to finance the activities of the NAC. She distributed a sign-up sheet for persons to indicate their names and the activity within NAC that they would be most interested in working with or getting feedback regarding the activity. She distributed a chart showing the current organizational structure and work group members of the NAC explaining that they are still “fluid” as they are in the beginning phases of their activities.

Linda Lazure and Vicki Vinton left the meeting. The meeting recessed for lunch from 12:00 a.m. to 12:10 am and then continued to conduct business during lunch.

#### **H. Annual Report**

Juan Ramirez distributed copies of the annual report to the members and did a slide presentation of some of the content of the report. It was noticed by the committee members that the enrollment numbers of the nursing programs as well as licenses has been increasing. The question was asked if our predictive model needs to be redone. Juan commented that the nursing shortage model at the national level as been redone twice and shows the nursing shortage to be considerable less than initially identified. Juan will research how to update our model. Discussion was held regarding who should receive the report. It was determined to send it to the State Senators, the Foundation Partners, Dr. Schafer, the Nursing Deans and Directors and to post it on the Center for Nursing website.

#### **I. Update on RWJ Grant application**

Juan reported that our grant proposed to the Robert Wood Foundation has been accepted and is now awaiting to see if it will be funded.

## **J Strategic Planning**

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The remaining portion of the meeting was discussion regarding the strategic plan including suggestions of projects for the foundation.

Suggestions for the Center included encouraging nurses to submit stories about “Nurses Caring for Nebraska”. Perhaps could be placed on the website or recognized in other communications.

Another suggestion is to validate or revise the predictive model regarding supply and demand of nurses.

Determining methods to make the center more visible to both the nursing community and the entire Nebraska community

Suggestions to share with the foundation included:

- Putting together a recruiting project to include public relations of nursing, perhaps using vignettes showing nurses in action in Nebraska. Maybe a college or university journalism or marketing program would like to do it as a project and could then give as a “donation in kind” to the CFN foundation.
- Promoting and possibly financing the Passport project
- A celebration of recognition of nurses

Due to the loss of a quorum, it was decided to continue the discussion at a future meeting.

## **K. Legislative Update**

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The list of legislative bills of interest that was attached to the agenda was briefly reviewed and the meeting was adjourned at 3:00 p.m.

Recorded by:

*Sheila Exstrom, RN*

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Sheila Exstrom, PhD, RN, Nursing Education Consultant

*These minutes were approved by the board.*

**Minutes of the Meeting of the  
Nebraska Center for Nursing**

Thursday, April 26, 2012

Cornhusker State Industries  
800 Pioneers Blvd.  
Conference Room C  
Lincoln, NE 68502

**A. Call to Order and Roll Call**

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The meeting of the Nebraska Center for Nursing was called to order by Pam List, Chairperson at 9:37 a.m., April 26, 2012 at the Cornhusker State Industries, 800 Pioneers Blvd., Conference Room C, Lincoln, Nebraska. List announced the location of an available copy of the Open Meetings Act.

Roll Call

The following members were present:

Pamela List, Chairperson  
Nolan Gurnsey (left the meeting 1:30 p.m.)  
Alice Kindschuh (arrived 9:56 a.m.)  
Aubray Orduna (left the meeting 12:00 p.m.)  
Steve Pitkin  
Terrie Spohn  
Linda Stones (left the meeting 1:20 p.m.)  
Carol Sukup  
Mary Wendl

The following members were absent:

Jeanette Goodwin  
Diane Hoffmann  
Trish Lenz  
Brendon Polt  
Kelli Stott

There were insufficient members present to constitute a quorum. A quorum was achieved at 9:56 a.m. until 12:00 p.m. During the times there were not sufficient members to constitute a quorum, the board participated in discussions not requiring a board vote.

Also present were the following from DHHS, Division of Public Health, Licensure Unit, Office of Nursing and Nursing Support: Karen Bowen, RN, Administrator, and Juan Ramirez, Research Assistant.

## ***B. Review of the Agenda***

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### Motion

Pitkin made the motion, seconded by Stones, to approve the agenda. Motion carried.

## ***C. Approval of the Minutes – February 23, 2012 Meeting***

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### Motion

Pitkin made the motion, seconded by Gurnsey, to approve the minutes of February 23, 2012 with corrections. Motion carried.

## ***D. Juan's Report***

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Juan presented RN job satisfaction from the 2010 RN survey report. It was discussed that his report would be of interest to nurses and should be published in the Nursing News.

## ***E. Report on the Center for Nursing Foundation***

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Gurnsey, Wendl and Kindschuh reported on the activities of the Center for Nursing Foundation. The members discussed the draft language for a brochure for potential donors. It was suggested the message should be what nurses do and why you should care. It should include past projects of the center.

Exstrom was not present to provide information on replacement for membership on the foundation. The information will be provided at the next meeting.

### Motion

Pitkin made the motion, seconded by Orduna, to authorize the foundation to develop marketing material and a brochure to send to potential donors based on the strategic plan. Motion carried.

## ***F. Funding Request for the Center for Nursing Foundation***

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The members were asked by the foundation to brainstorm ideas for possible funding sources.

## ***G. Communication***

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- Orduna reported on the activities of the NebRac.
- The members discussed the possibility of changing dates for the June meeting.
- Discussion also included the possibility of another Nurses Who Make a Difference Campaign.

## ***H. Conclusion and Adjournment***

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There being no further business, the meeting adjourned at 1:35 p.m.

***Next Meeting***

The next meeting of the Nebraska Center for Nursing will be June 28, 2012.

Recorded by:

*Karen Bowen, MS, RN*

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Karen Bowen MS, RN  
Administrator Nursing & Nursing Support

*These minutes were approved by the board.*

**MINUTES of the MEETING of the  
NEBRASKA CENTER FOR NURSING  
September 27, 2012**

Cornhusker State Industries, 800 Pioneers Blvd, Conference Room C, Lincoln, NE 68502

**A. Call to Order:** The meeting of the Nebraska Center for Nursing was called to order by Chairperson, Linda Stones, at 8:00 a.m. Stones announced the location of an available copy of the Open Meeting Act.

**Roll Call**

**Present**

DeMare, Carman (State Board of Health) *arrived at 0850*  
Hadenfeldt, Cindy (State Board of Health)  
Kennedy, Peggy (Hospital Industry)  
Spohn, Terrie (Governor Appointed RN)  
Stott, Kelli, (Governor Appointed) *Arrived at 0850*

Connelly, Liane (Nurse Educator)  
Echtenkamp, Cheryl (Governor Appointed RN)  
Hoffmann, Diane (Nurse Educator)  
Orduna, Aubray (Nurse Educator)  
Stones, Linda (Governor Appointed)

Wendl, Mary (Governor Appointed RN)  
Goodwin, Jeanette (Governor Appointed RN)

Sukup, Carol (Governor Appointed RN)  
Gurnsey, Nolan (Governor Appointed LPN)

**Absent**

Kindschuh, Alice (State Board of Health)  
Linda Hruza (LPNAN)

Polt, Brendon (Long-Term Care Industry)

**Representation from DHHS, Division of Public Health, Licensure Unit, Office of Nursing and Nursing Support:**

Karen Bowen, Office Administrator, Sheila Exstrom, Nursing Education Consultant, Niki Eisenmann, Nursing Practice Consultant, and Juan Ramirez, Independent Consultant.

**Invited guests:**

None

**Duration of meeting: 08:30am – 1:00 pm**

TOPIC	DISCUSSION	ACTION PLAN	REVIEW DATE
Declaration of Quorum	A quorum was established at 0855.		
Welcome new board	Karen Bowen introduced the new members.		

TOPIC	DISCUSSION	ACTION PLAN	REVIEW DATE
members-introductions			
<b>B. Review of Agenda</b>	A motion was made and seconded to adopt the agenda as prepared.		
<b>C. Approval Minutes 4/26/12 mtg.</b>	“Stott spelling” correction noted.	N. Gurnsey motioned to approve minutes: Seconded: A. Orduna.	
<b>D. Orientation</b>			
Overview of the Center and its duties	President L. Stones provided an overview of the CFN mission and goals. She distributed the 2010 Statutes related to the Nebraska Center for Nursing Act and the 2011 CFN (draft) Annual Report.		
Strategic Plan (assignment of new members to workgroups)	<u>Goal 1 Recruitment:</u> Niki Eisenmann-staff, Kelli Stott, Carmen DeMare, Jeanette Goodwin, vacant <u>Goal 2 Retention:</u> Karen Bowen-staff, Linda Stones, Carol Sukup, Peg Kennedy, Liane Connelly. <u>Goal 3 Enrollment:</u> Sheila Exstrom-staff, Diane Hoffman, Aubray Orduna, Cindy Hadenfeldt, Terri Spohn, <u>Goal 4 Sustainability:</u> Juan Ramirez-staff, Nolan Gurnsey, Alice Kindschuh, Cheryl Echtenkamp, Mary Wendl	Bring ideas to next CFN meeting.	
<b>E. Juan’s Report</b>	1. Juan reported on the BSN & PhD renewal survey and LPN data from 2010. 2. He reported The Future of Nursing: Campaign for Action Research Proposal titled: “Nebraska Cloud-based Geospatial Database of the Healthcare Workforce” submitted in January of 2012 was placed on a website for potential funders to request a more detailed proposal. There has not been contact from funders as of this time. 3. RN Educational Level: goal of 80% BSN by 2020, & double the number of PhD’s. There were 28,000 RN renewals. BSN’s number 8,594 in 2010. The number needs to double to	Juan will check into another funder for the project.	

TOPIC	DISCUSSION	ACTION PLAN	REVIEW DATE
	<p>meet IOM goals.</p> <p>4. LPN renewal survey increased by 5% online.</p> <p>5. Data with 2012 survey is now asking where RN's work &amp; how far they travel to work.</p> <p>6. There was discussion about where these reports can be viewed. Could a SugarSync site be developed?</p>	<p>Juan will check on a drop box, SugarSync or another avenue to post the data.</p>	
<p><b>F. Center for Nursing Foundation: Nolan, Mary, Alice</b></p>	<p>Mary and Nolan reported on the CFNF meeting held on September 19, 2012. Nolan is working with PayPal in finalizing the foundations account. The fundraising brochure and letter are prepared for the LPNAN convention 10/25&amp;10/26, NNA convention 10/12-13, and the NHA convention.</p> <p>M. Wendl and A. Kindschuh will review possible funders list and check their websites for applications.</p> <p>Election of new officers will be held Nov. 20<sup>th</sup>.</p>		
<p>Report on recent activities</p>	<p>Deans &amp; Directors committed for 3 years to the Passport project. \$40,000 has now been invested.</p>		
<p>Replacement for membership Leotta Rolls-NNA LPNAN member</p>	<p>0855 quorum met: The board approved the appointment of Leotta Rolls to the CFNF Board from NNA as a replacement for Linda Lazure.</p> <p>We need to request a new member from the LPNAN group.</p>	<p>Sheila Exstrom will request LPNAN member.</p>	
<p><b>G. Center for Nursing website update: Bowen, Ramirez</b></p>	<p>K. Bowen reported payment was made to update the CFN website's front page. Google Analytics reports the number of "hits" with free software. People are looking at the website from all over the world. There are not charges for website maintenance other than the front page. Sheila keeps the education page up to date. The website is categorized based on groups. It was discussed to structure the website according to the strategic plan. Plan has been endorsed by Board in Dec 2011.</p>	<p>Take one action on an activity before next meeting and report on it.</p> <p>Each group will work on their area at next mtg in October if possible or at next scheduled mtg on 12/20/12.</p>	

TOPIC	DISCUSSION	ACTION PLAN	REVIEW DATE
Website pages to be updated	It was discussed that Karen and Juan have “free reign” to update the website.		
Adding CFNF page, PayPal,etc	Nolan working with PayPal to allow electronic donations thru the CFN website.	Ready to add in December.	
<b>H. Workforce Forum Conference: Stones, Gurnsey, Ramirez</b>	<p>Linda, Nolan &amp; Juan attended a Workforce Forum in June with other workforce forum groups.</p> <p>Dr. Peter Buerhauss, RN &amp; economist presented on the nursing workforce history. It is difficult to project workforce needs. The economy directs how many nurses will leave the profession in the coming years. His research will be published in October.</p> <p>JoAnne Disch from MN talked about goals including leadership activities at the bedside and the boardroom. Train staff as leaders. She said a leader is someone taking people on a journey where no one else wants to go. Remember the IOM report is about the future of health care and collaboration is most important. There is room for all levels of health care providers. Each group has a different role to play. NP’s tend to have a more systematic approach in complex cases. News came up about ACA while there. Its full impact is not yet understood. State and Medicaid expansion are among the changes.</p>		
<b>I. Strategic Planning Workgroups</b>	<p>Strategic Plan: Board Member Responsibility</p> <p>Sheila explained the purpose of needed funding for the CFN. There are 7-13 positions to fill for the Foundation according to the bylaws and now filled with 10. Nursing Image is positive in the community. The public is more aware of nursing issues due to recent publicity. Level of satisfaction by nurses is very high from Juan’s report</p>		

TOPIC	DISCUSSION	ACTION PLAN	REVIEW DATE
	<p>Juan's finding is that salary does not correlate to satisfaction. The Passport system is up and working. The Board of Nursing is paying the fee this year but funding is sought by the CFNF for next fiscal year.</p> <p>Board member Nolan Gurnsey was recognized for leadership on the "40 under 40" initiative. A. Orduna hopes "40 under 40" continues to be effective across state and in all areas of nursing practice.</p>		
<p><b>J. Working Lunch: Environmental Scan</b></p>	<p>The increase in the Omaha cigarette tax was passed by the City Council. Two new nursing programs: Concordia in Seward and Bellevue for a total of 26 in Nebraska. When able, members may want to give presentations about the CFN. L. Stones presented to Heartland Health Alliance about the nursing workforce. There is a PowerPoint on the CFN website. K. Stott updated the PowerPoint.</p> <p>The Nebraska Action Coalition Leadership group will be meeting soon. "40 under 40" and a leadership summit were held. They would like to coordinate with CFN and other groups.</p>		
<p><b>K. Misc business</b></p> <p><b>1. NHA,NNA,LPNAN conventions/Assistance at NNA vender booth</b></p> <p><b>2. 2013 scheduled</b></p> <p><b>a. best day and time for meetings</b></p> <p><b>b. meeting location</b></p> <p><b>3. Passport Project update-Bowen</b></p> <p><b>4.Status of grant application-Ramirez</b></p>	<p>1. Already discussed under earlier agenda topic.</p> <p>2. Group confirmed satisfaction with current meeting location and generally Fridays were good and 0930 start time gives Norfolk attendees time to drive in.</p> <p>3. Already discussed under earlier agenda topic.</p> <p>4. Already discussed under earlier agenda topic.</p>		

TOPIC	DISCUSSION	ACTION PLAN	REVIEW DATE
<b>L. Next meeting Time, Agenda Items</b>		Karen will send a Doodle for next meeting.	
<b>M. Conclusion and Adjournment</b>	Next scheduled meeting is December 20 <sup>th</sup> .		

Submitted by: **Mary Wendl,**  
**Nebraska Center for Nursing Secretary**  
Adjourned at 1PM

[CFN Board Minutes 9-27-12]