

**MINUTES OF THE MEETING
NEBRASKA CENTER FOR NURSING**

September 15, 2017

Call to Order

The meeting of the Nebraska Center for Nursing (CFN) Board was called to order by Liane Connelly, Chair, at 9:34 a.m. at Cornhusker State Industries, Room C, 800 Pioneers Blvd., Lincoln, Nebraska. Copies of the agenda were distributed in advance to the Board members, posted outside the Licensure Unit within the Nebraska State Office Building, and posted on the Department of Health and Human Services website. Connelly announced the location of a current copy of the Open Meetings Act within the room.

Roll Call

The following Board members answered roll call:

- Tamara Allen, RN
- Lina Bostwick, RN
- Kathy Bowman, RN
- Liane Connelly, RN
- Christi Glesmann, RN
- Cindy Hadenfeldt, RN
- Kathy Harrison, RN
- Dorothy Scrivner, RN
- Lisa Walters, RN

The following Board member arrived after roll call: Pam Uhlir, RN (arrived at 9:42 a.m.)

The following Board members were absent:

- Suzanne Deyke, RN
- Kayleen Dudley, RN
- Charity Ebert, RN
- Teresa Faith, LPN
- Anna May, RN

The following staff members were in attendance:

- Ann Oertwich, RN, *Program Manager*
- Kathy Hoebelheinrich, APRN, *Nursing Practice Consultant*
- Sherri Joyner, *Health Licensing Coordinator*
- Jacci Reznicek, RN, *Nursing Education Consultant*
- Juan Ramirez, PhD, *Independent Consultant*

A quorum was present, and the meeting convened.

Adoption of the Agenda

Motion: Glesmann made the motion, seconded by Bowman, to adopt the agenda for the September 15, 2017, meeting of the Nebraska Center for Nursing Board.

Voting Yes: Allen, Bostwick, Bowman, Connelly, Glesmann, Hadenfeldt, Harrison, Scrivner, and Walters.
Voting No: None. Abstain: None. Absent: Deyke, Dudley, Ebert, Faith, May, and Uhlir. Motion carried.

Approval of the Minutes

Motion: Walters made the motion, seconded by Bostwick, to approve the minutes of the May 19, 2017, Center for Nursing Board meeting.

Voting Yes: Allen, Bostwick, Bowman, Connelly, Glesmann, Hadenfeldt, Harrison, Scrivner, and Walters.
Voting No: None. Abstain: None. Absent: Deyke, Dudley, Ebert, Faith, May, and Uhlir. Motion carried.

These minutes were approved by the Nebraska
Center for Nursing Board on November 17, 2017.

Introductions

Introductions were made on behalf of the Board's newest member, Tamara Allen.

Election of Officers

Joyner referred to the Charter approved by the Board on January 15, 2016, and read the duties of the Board's three officer positions:

The Chair shall set the agenda for board meetings, oversee the work of the Center for Nursing Board, represent the Center for Nursing with the Nebraska Action Coalition, present the Center for Nursing's strategic plan and associated funding requests to the Board of Nursing, and be responsible for ongoing communication with the Board of Nursing.

The Vice-Chair shall perform the Chair's role when the Chair is absent, and represent Nebraska at the National Forum of State Nursing Workforce Centers.

The Secretary shall oversee accuracy of meeting minutes, and reach out to any board member who misses three consecutive board meetings without prior explanation in order to ascertain member's interest in maintaining board membership.

Connelly asked for nominations for Board **Chair**. Connelly nominated Lisa Walters. No additional nominations were submitted

Motion: Connelly made the motion, seconded by Bostwick, to nominate Lisa Walters for the officer position of Board Chair.

Voting Yes: Allen, Bostwick, Bowman, Connelly, Glesmann, Hadenfeldt, Harrison, Scrivner, Uhlir, and Walters. Voting No: None. Abstain: None. Absent: Deyke, Dudley, Ebert, Faith, and May. Motion carried.

Connelly asked for nominations for Board **Vice-Chair**. Connelly nominated Pam Uhlir. No additional nominations were submitted.

Motion: Connelly made the motion, seconded by Scrivner, to nominate Pam Uhlir for the officer position of Board Vice-Chair.

Voting Yes: Allen, Bostwick, Bowman, Connelly, Glesmann, Hadenfeldt, Harrison, Scrivner, Uhlir, and Walters. Voting No: None. Abstain: None. Absent: Deyke, Dudley, Ebert, Faith, and May. Motion carried.

Connelly asked for nominations for Board **Secretary**. Bostwick nominated herself. No additional nominations were submitted.

Motion: Bostwick made the motion, seconded by Walters, to nominate herself for the officer position of Board Secretary.

Voting Yes: Allen, Bostwick, Bowman, Connelly, Glesmann, Hadenfeldt, Harrison, Scrivner, Uhlir, and Walters. Voting No: None. Abstain: None. Absent: Deyke, Dudley, Ebert, Faith, and May. Motion carried.

Connelly handed over the role of chairing the meeting to Walters.

Center for Nursing Workforce Model

Ramirez provided an update on the nursing workforce data model that Craig Moore is currently developing. Along with using data from the renewal surveys and the Licensure Unit's licensing database, Dr. Moore and Ramirez have worked with the Nebraska Health Care Association, Nebraska Hospital Association, and different units with DHHS to collect data for the model.

Ramirez noted that there are nine hospitals that do not report utilization to the Nebraska Hospital Association. Uhlir suggested that the Supply-and-Demand Model workgroup discuss ways to obtain the missing data during its small group session.

Ramirez reported that Dr. Moore would like a better understanding of how nursing support is utilized in rural areas and critical access hospitals in order to fine-tune the model. Dr. Moore plans to present his model to the Center at its November 19th Board meeting. He wants feedback from the Board to ensure that the model meets Nebraska's needs.

Members expressed interest in a model that incorporates supply and demand for nursing faculty and wider economic factors. Connelly noted that hiring freezes can prevent nursing schools from hiring faculty. Walters noted that online shopping has an impact on towns that serve as retail hubs for rural communities.

Uhlir asked if it would be appropriate to make a special report about the model to the Nebraska Hospital Association or to invite them to Dr. Moore's presentation on November 17th. She noted that they have worked closely with the Association to obtain data for the model.

National Forum of State Nursing Workforce Centers Annual Conference

Ramirez showed members the poster he presented at the National Forum Annual Conference in June. Entitled "Nursing Diversity: Changes over Time and Geographic Disparities," the poster incorporated the concept of "diversity index," which Ramirez described as a more robust instrument than minority/majority percentages.

Center for Nursing Website

Members reviewed the new website that had been created by Nebraska Interactive for the Center. Connelly suggested that the "Nursing News" tile, which links to the Board of Nursing's newsletter, could also be used as a link to other resources, including documents authored by Board members. She noted that when she joined the Board, she and other Board members wrote an article about aging that was intended to be posted on the Center's old website.

10:40 a.m. Meeting went into recess.

10:50 a.m. Meeting reconvened.

Connelly asked if there were other choices of photos for the banners at the top of the home page and the Education page. She was concerned that the photos focused on white women and put people of color in background positions.

Members expressed interest in having more resources added to the site, such as a link to Nebraska Hospital Association for open nursing positions.

Members wanted the Education page to show all nursing programs in Nebraska rather than just the pre-licensure programs. Joyner explained that the web designer used information from the Licensure Unit's website to populate the Education page, and that Oertwich and Reznicek were interested in redesigning the page to show the continuum of nursing education options for all levels of nursing.

Uhlir suggest moving “Data” up higher on the main menu options.

Joyner asked Board members if they were interested in using a gallery format for the public Board page with pictures and brief descriptions of each Board member. Walters suggested taking a group photo the Board members rather than individual photos.

Scrivner noted that she was unable to read the grey text on the DHHS organizational chart posted in the members-only section.

Rural Nursing Video

Connelly reported that Justin Kofoed has filmed clips of APRNs who work at the Midtown Health Center in Norfolk. Oertwich, noting time limits in Kofoed’s contract with the Center, said she would contact Kofoed and advise him to prepare a video for the Board to review at the November 17th meeting.

Facebook Page

Members discussed the need to update the Center’s Facebook page, which was started by former Board member Linda Stones. Members and staff need to ascertain who has administrative access to make updates. Bostwick reported that Stones provided her with information about the page and that she forwarded the information to Deyke.

Nurses Making a Difference Award Campaign

Joyner will email members the nomination form for the 2017 Nurses Making a Difference Awards. Members were encouraged to spread the word about the award campaign. The Mobilize Stakeholders strategic group will review the nominations and select winners. Connelly will present the awards at the Nebraska Action Coalition conference on November 3rd.

12:00 p.m. *Meeting went into recess.*

12:30 p.m. *Meeting reconvened.*

Center for Nursing Foundation/NAC Collaboration

Bostwick reported that the Foundation met on September 12, 2017, and approved a new set of bylaws. Representatives of Nebraska Action Coalition (NAC) also attended the meeting and reported that the Visiting Nurses Association will continue to serve as NAC’s fiscal sponsor and that they are no longer interested in becoming an auxiliary organization of the Foundation. Members and staff, noting the time and expense that had been spent on the proposal, expressed their belief that the Center had acted in good faith in pursuing the project. Members recommended that Bostwick send NAC a letter acknowledging that the auxiliary organization plans are closed and that they look forward to working collaboratively with NAC in the future as separate organizations.

NAC Leadership Conference

Uhlir reported that the theme of NAC’s 2017 conference on November 3rd will be interprofessional collaboration and gave a brief summary of the conference agenda and speakers.

Members reviewed the sponsorship options for the NAC conference and exhibit table fees. Joyner noted that in 2016, the Center approved providing financial sponsorship of the NAC Leadership Conference at

the \$500.00 level. Given that the Nurses Making a Difference Awards will be presented during the conference, Connelly suggested a higher level of sponsorship this year would be appropriate. She also thought it would be appropriate for the Center to cover the \$90.00 conference registration fee for award winners.

1:00 p.m. *Hadenfeldt left the meeting.*

Motion: Connelly made the motion, seconded by Scrivner, to approve having the Center pay the conference registration fees for the winners of the Nurses Making a Difference awards.

Voting Yes: Allen, Bostwick, Bowman, Connelly, Glesmann, Harrison, Scrivner, Uhler, and Walters.
Voting No: None. Abstain: None. Absent: Deyke, Dudley, Ebert, Faith, Hadenfeldt, and May. Motion carried.

Motion: Harrison made the motion, seconded by Bostwick, to approve having the Center sponsor the NAC Leadership Conference at the \$1,000.00 Creative Sponsorship level and to sponsor an exhibit booth for \$250.00.

Voting Yes: Allen, Bostwick, Bowman, Connelly, Glesmann, Harrison, Scrivner, Uhler, and Walters.
Voting No: None. Abstain: None. Absent: Deyke, Dudley, Ebert, Faith, Hadenfeldt, and May. Motion carried.

Oertwich suggested that the Center might also want to have Ramirez staff a booth at the joint Nebraska Nurses Association/Nebraska Nurse Practitioners (NNA/NNP) conference in Kearney on October 4th-6th.

Motion: Uhler made the motion, seconded by Bostwick, to approve sponsoring a booth at the October NNA/NNP conference.

Voting Yes: Allen, Bostwick, Bowman, Connelly, Glesmann, Harrison, Scrivner, Uhler, and Walters.
Voting No: None. Abstain: None. Absent: Deyke, Dudley, Ebert, Faith, Hadenfeldt, and May. Motion carried.

2018 Board Meeting Schedule

Members designated the following dates for Center for Nursing Board meetings in 2018:

January 19, 2018
March 16, 2018
May 18, 2018
July 20, 2018
September 21, 2018
November 16, 2018

Approval of Foundation Board Member

Bostwick reported that Helen Johnstone resigned from the Foundation Board. Johnstone represented the Nebraska Assembly of Nursing Deans and Directors. Theresa Delahoyde from Bryan College of Health Sciences is willing to serve as the NANDD representative.

Motion: Bostwick made the motion, seconded by Glesmann, to approve the appointment of Theresa Delahoyde to the Center for Nursing Foundation Board.

Voting Yes: Allen, Bostwick, Bowman, Connelly, Glesmann, Harrison, Scrivner, Uhler, and Walters.
Voting No: None. Abstain: None. Absent: Deyke, Dudley, Ebert, Faith, Hadenfeldt, and May. Motion

Strategy Groups

Allen agreed to serve on the Mobilize Stakeholders group. Members broke into their respective strategy groups. Following the small group work, they reported back to the full Board.

The Provide Supply-and-Demand Model group (Group #1) reported that they reviewed the nine hospitals that do not report data to NHA. Uhlir said some of the hospitals probably do report their data under a different name. The group will reach out to the nine hospitals for more information. Uhlir said they will also pursue organizing a meeting with critical access hospitals.

Walters reported that the Disseminate Data group (Group #2) will work on Connelly's idea of additional types of resources to the Center's website.

The Evaluate Initiatives group (Group #4) reported that they discussed surveying various stakeholder groups after the workforce model is finalized in order to evaluate the effectiveness of the Center's outreach.

CONCLUSION & ADJOURNMENT

The meeting adjourned at 2:30 p.m.

Respectfully submitted,



Sherri Joyner
Health Licensing Coordinator