

MINUTES OF THE MEETING
NEBRASKA CENTER FOR NURSING
May 19, 2017

CALL TO ORDER

The meeting of the Nebraska Center for Nursing (CFN) Board was called to order by Liane Connelly, Chair, at 9:35 a.m. at Cornhusker State Industries, Room C, 800 Pioneers Blvd., Lincoln, Nebraska. Copies of the agenda were distributed in advance to the Board members, posted outside the Licensure Unit within the Nebraska State Office Building, and posted on the Department of Health and Human Services website. Connelly announced the location of a current copy of the Open Meetings Act within the room.

ROLL CALL

The following Board members answered roll call:

- Lina Bostwick, RN
- Kathy Bowman, RN
- Liane Connelly, RN, *Chair*
- Suzanne Deyke, RN
- Charity Ebert, RN
- Cindy Hadenfeldt, RN
- Kathy Harrison, RN
- Anna May, RN
- Dorothy Scrivner, RN
- Lisa Walters, RN

The following Board member arrived after roll call: Christi Glesmann, RN (arrived at 12:25 p.m.)

The following Board members were absent:

- Kayleen Dudley, RN
- Teresa Faith, LPN
- Pam Uhlir, RN

The following staff members were in attendance:

- Ann Oertwich, RN, *Program Manager*
- Kathy Hoebelheinrich, APRN, *Nursing Practice Consultant*
- Sherri Joyner, *Health Licensing Coordinator*
- Jacci Reznicek, RN, *Nursing Education Consultant*

A quorum was present, and the meeting convened.

ADOPTION OF THE AGENDA

Motion: Bowman made the motion, seconded by Walters, to adopt the revised agenda for the May 19, 2017, meeting of the Nebraska Center for Nursing Board.

Voting Yes: Bostwick, Bowman, Connelly, Deyke, Ebert, Hadenfeldt, Harrison, May, Scrivner, and Walters. **Voting No:** None. **Abstain:** None. **Absent:** Dudley, Faith, Glesmann, and Uhlir. **Motion carried.**

APPROVAL OF MINUTES

Motion: Walters made the motion, seconded by Bostwick, to approve the minutes of the March 17, 2017, Center for Nursing Board meeting with corrections.

These minutes approved by the Nebraska
Center for Nursing Board September 15, 2017.

Voting Yes: Bostwick, Bowman, Connelly, Deyke, Ebert, Hadenfeldt, Harrison, May, Scrivner, and Walters. **Voting No:** None. **Abstain:** None. **Absent:** Dudley, Faith, Glesmann, and Uhlir. **Motion carried.**

CENTER FOR NURSING FOUNDATION

May said that she did not feel she had the time or expertise to lead the Foundation, but she would be happy to serve in a consultative role for the new Foundation President.

The following people were identified as members of the Foundation Board: Bostwick, Bowman, Ebert, May, Lin Hughes, Helen Johnstone, and Kristene Perrin. A motion had not been previously made to officially appoint the Board of Nursing representative, Kristene Perrin.

Motion: May made the motion, seconded by Deyke, to appoint Kristene Perrin to the Nebraska Center for Nursing Foundation Board.

Voting Yes: Bostwick, Bowman, Connelly, Deyke, Ebert, Hadenfeldt, Harrison, May, Scrivner, and Walters. **Voting No:** None. **Abstain:** None. **Absent:** Dudley, Faith, Glesmann, and Uhlir. **Motion carried.**

Connelly said she was willing to serve on the Board if she could attend meetings by phone. Foundation members indicated that this was feasible.

Motion: Hadenfeldt made the motion, seconded by May, to appoint Liane Connelly to the Nebraska Center for Nursing Foundation Board.

Voting Yes: Bostwick, Bowman, Connelly, Deyke, Ebert, Hadenfeldt, Harrison, May, Scrivner, and Walters. **Voting No:** None. **Abstain:** None. **Absent:** Dudley, Faith, Glesmann, and Uhlir. **Motion carried.**

Oertwich asked Bostwick if she would be willing to serve as Foundation Chair until a meeting could be organized to elect new officers.

Motion: May made the motion, seconded by Walters, that Lina Bostwick serve as acting Chair for the Foundation Board.

Voting Yes: Bostwick, Bowman, Connelly, Deyke, Ebert, Hadenfeldt, Harrison, May, Scrivner, and Walters. **Voting No:** None. **Abstain:** None. **Absent:** Dudley, Faith, Glesmann, and Uhlir. **Motion carried.**

Deyke reported on her attendance at the Nebraska Action Coalition (NAC) meeting. At the meeting, she shared Juan Ramirez's report on the 2016 RN workforce surveys, which she said was well-received by NAC members. They did not vote on the proposal for the CFN Foundation to become NAC's fiscal sponsor because a quorum was not present. NAC is expected to vote on the proposal by email ballot.

Connelly reported that NAC has requested that a representative from the Center for Nursing serve on the planning committee for NAC's Fall Leadership Conference. Members noted that Uhlir serves as the Nebraska Organization of Nurse Leaders representative on the committee, and perhaps she would be willing to represent CFN as well. Connelly said she would ask Uhlir. Ebert said that if Uhlir could not represent CFN, she would be willing to serve on the planning committee.

CFN BUDGET FOR FISCAL YEAR 2017-18

Oertwich announced that the Board of Nursing had approved the Center's 2017-18 fiscal year budget request for the amount of \$130,000.00. The estimated cost of the new supply-and-demand data model is \$80,000.00. Oertwich said that a contract for the model has been submitted to the State for approval. If the contract is signed by June 13th, they could use \$40,000 from their current fiscal year budget and then make a second payment of \$40,000 from the 2017-18 budget. Oertwich also noted that some of the funds currently earmarked for publication of a strategic plan booklet could also be used to publish the Center's annual report.

UPDATES

CFN Website

Board members reviewed a set of questions from Nebraska Interactive regarding the Center for Nursing and the Center's goals for its website. The Disseminate Data Work Group will review the questions during the Strategy Group Work time, and give their feedback to Joyner.

CFN Facebook Page

The Disseminate Data Work Group will send out a calendar of when different group members will have responsibility for updating the Facebook page. Joyner said she would email the new CFN logo to Board members so that they could add it to the Facebook page and use it in other CFN documents.

Rural Nursing Video

Members made suggestions for nurses who work in rural areas and who might be good additions to the Center's video promoting rural nursing. Members expressed an interest in showing a greater diversity of ages in the video. Hadenfeldt noted that they might consider amending their contract with Justin Kofoed if they wanted to add a significant amount of content.

Nurses Who Make a Difference Campaign

Oertwich said that a nomination form for the Nurses Who Make a Difference Award will be included in the next edition of *Nursing News*. Hadenfeldt asked for clarification on whether the Center of the Foundation will coordinate the campaign.

Motion: May made the motion, seconded by Bowman, that the Center for Nursing Board coordinate the 2017 Nurses Who Make a Difference Award campaign.

Voting Yes: Bostwick, Bowman, Connelly, Deyke, Ebert, Hadenfeldt, Harrison, May, Scrivner, and Walters. **Voting No:** None. **Abstain:** None. **Absent:** Dudley, Faith, Glesmann, and Uhlir. **Motion carried.**

Motion: Hadenfeldt made the motion, seconded by Harrison, to assign primary responsibility for coordinating the Nurses Who Make a Difference campaign to the Mobilize Stakeholders Work Group.

Voting Yes: Bostwick, Bowman, Connelly, Deyke, Ebert, Hadenfeldt, Harrison, May, Scrivner, and Walters. **Voting No:** None. **Abstain:** None. **Absent:** Dudley, Faith, Glesmann, and Uhlir. **Motion carried.**

Connelly noted that NAC's Leadership Conference was scheduled for November 3rd, and that perhaps that event might be a good time to announce the award winners.

NATIONAL FORUM ANNUAL CONFERENCE

In June, Connelly and Juan Ramirez will attend the annual conference of the National Forum of State Nursing Workforce Centers, which will be held in Denver, Colorado. There is a possibility that Walters might also be able to attend. Ramirez will give a poster presentation at the conference.

ENVIRONMENTAL SCAN

Members and staff introduced themselves to the Board's newest member, Scrivner, identified the group they represented on the Board, and provided brief summaries of the trends they've observed in their work environments that could impact nursing supply and demand.

12:00 p.m. *Meeting went into recess*
12:25 p.m. *Deyke left the meeting. Glesmann arrived to the meeting.*
12:30 p.m. *Meeting reconvened.*

STRATEGY GROUPS

Following the small group discussions, groups reported back to the full Board.

Group #1 – Provide Supply-and-Demand Model: Harrison reported that the group is in a holding pattern until the contract for the workforce model is finalized.

Group #2 – Disseminate Data: Walters reported that the group discussed various ideas for disseminating data obtained from the new model. One idea was to send postcards to stakeholders with talking points.

Group #3 – Mobilize Stakeholders: Connelly reported that she and May had developed a timeline for the Nurses who Make a Difference Campaign:

- October 9th – Nominations due
- October 11th – Subgroup will meet to discuss nominations
- October 16th – Award recipients will be notified
- November 3rd – Award presentations

The group would like to do publicity for the award winners in local media.

Group #4 – Evaluate Initiatives: Bostwick reported that the group is working on a preliminary evaluation plan. Once the data model is obtained, the group can begin to develop timelines. Bostwick said it would be helpful to have a list of stakeholders.

The groups identified the following leaders for each group:

- Group #1 – Uhlir
- Group #2 – Deyke
- Group #3 – May
- Group #4 – Hadenfeldt

CONCLUSION & ADJOURNMENT

The meeting adjourned at 1:15 p.m.

Respectfully submitted,



Sherri Joyner
Health Licensing Coordinator